

# HLA Planning Sheet



The following plan is designed to help you to organise your time as you work on your HLAs over the next two weeks:

	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date							
Morning							
Afternoon							
Evening							

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Date							
Morning							
Afternoon							
Evening							

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Below is an example of how you could organise your time when completing HLAs, and find time to do everything else:

	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Date</b>							
<b>Morning</b>	Complete Task 1 of Geography HLA (45 minutes).	Rugby training					
<b>Afternoon</b>		Background reading for English HLA (30 minutes).					
<b>Evening</b>			Football training	Work on task 2 of Geography HLA in the library (1 hour).	Family birthday party	Work on first main task for English HLA at home (1 hour).	Relax

	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Date</b>							
<b>Morning</b>	Complete task 3 for geography HLA (1 hour).	Rugby training					
<b>Afternoon</b>	Task 2 of English HLA (30 minutes).						
<b>Evening</b>			Football training	Check Geography HLA (20/30 minutes).	Task 3 of English HLA and check (1 hour)	Complete maths home learning in library (1 hour)	Chill time